

GOVERNMENT OF WEST BENGAL
OFFICE OF THE LABOUR COMMISSIONER
NEW SECRETARIAT BUILDINGS, 1ST FLOOR
1, K.S. ROY ROAD, KOLKATA-700001

No- 05/Prachesta/WBUSWWB

Dated 2nd May 2020

From: Jawaid Akhtar,
Labour Commissioner
West Bengal

To: District Magistrates (All)


Subject: Detailed Guidelines for Prachesta Scheme

Sir,

Please find attached, the detailed guidelines for the implementation of the Prachesta Scheme for your perusal and necessary action.

Thanking you,

Yours Faithfully


Jawaid Akhtar 02/05/2020

Labour Commissioner

GUIDELINES FOR SANCTION AND PAYMENT OF FINANCIAL ASSISTANCE OF ON TIME EX-GRATIA PAYMENT UNDER PRACHESTA

The outbreak of Corona Virus (COVID-19) in the country has caused loss of livelihood for a large number of labourer/daily wage earner and worker working in the unorganized sector of our State. Due to loss of employment and livelihood, these people are passing through very difficult times. In order to provide some relief to such workers, who are self-employed and who are not engaged in the agricultural work and also who are not working under any employer (Government or Private), a new scheme called “Prachesta” (প্রচেষ্টা) has been launched.

1. Procedure for sanctioning and disbursement of Financial Assistance of one-time Ex-Gratia under Prachesta Scheme

1. Availability of Application Form: –

The intended beneficiary under the Scheme shall apply in the Android App named Prachesta which would be available at Google Play store and at <https://prachestawb.in>.

2. Submission of Filled up Application Form:

The applicant shall submit the application along with necessary documents via the App developed for the purpose and the application will be made available through the online system <https://process.prachestawb.in> to the dashboard of concerned Block Development Officer in case of rural areas and to the dashboard of Sub Divisional Officer in case of Urban areas and to Commissioner KMC in Kolkata Municipal Corporation area.

3. Scrutiny and Approval of Applications:

All application will be scrutinized by the office of Block Development Officer in rural areas and Office of Sub Divisional officer for urban areas of the District. In Kolkata Municipal Corporation area, Commissioner KMC will get it scrutinized. After scrutiny, the eligible applications will be forwarded to DM/Commissioner KMC who in turn shall finally approve it. Entire process as outlined above shall be done via <https://process.prachestawb.in>. The credentials being used in Jaibangla.wb.gov.in shall be used here too. At the level of BDO and SDO, only verifier level login shall be used.

Once approved, the list of beneficiaries shall be made available through the same system i.e. <https://process.prachestawb.in> to the Nodal (Labour) Department for sanction.

4. Sanction of financial assistance by the Nodal Department through Bank Account:

[Signature]
04/05/2020


(JAWAHAR ANKITA)
L E, WB

After receipt of applications which are verified and recommended by the District Magistrate/Commissioner KMC, the Nodal Department will sanction the one-time ex-gratia. The “Sanctioned beneficiary files” with Scheme name, Name of the beneficiary, Mobile Number, Bank Account No., IFSC & Claim amount has to be generated in State Portal (<https://process.prachestawb.in>) by the Nodal Department and sent to the concerned bank for payment.

5. Eligibility Criteria:

Any labourer/ daily wage earner/worker in the unorganized sector who is a permanent resident of West Bengal and are in extreme distress due to loss of employment/livelihood opportunities due to outbreak of CoronaVirus: Covid19 and does not have alternative source of income, will be eligible for the assistance on fulfilment of the following conditions:

- (1) The applicant is the sole bread earner of the family
 - (2) The applicant should be self-employed and not working under any employer (Government or Private)
 - (3) The applicant should not be a beneficiary of any social pension scheme of the State.
 - (4) The applicant should not be a beneficiary of Samajik Suraksha Yojana (SSY).
 - (5) The applicant shall not be enrolled as MGNREGA worker.
 - (6) The applicant should not be an agricultural labourer.
 - (7) The applicant should not be engaged in the agricultural and agri-allied work.
 - (8) Only one person from a family will be eligible. Family for the purpose of scheme shall include Husband, wife and unmarried children.
 - (9) Bank Account number has to be unique.
6. The District Magistrates/ Commissioner KMC will form a committee for helping in verification and scrutiny process of the scheme comprising of one ADM, DLC/ALC, DPRDO and other officials as he/she deems fit. Officers of the Labour, Panchayat and other departments may be engaged at Block/Sub-Division level for scrutiny and verification.


02/05/2020
(JAWAID AKHTAR)
LC, WB